



## FOR CERTIFICATE OF ACHIEVEMENT:

<b>REQUIRED CORE COURSES</b>		<b>UNITS</b>	In Progress	Completed Grade
ADJUS 2	Intro. to Administration of Justice (F, SP)	3		
ADJUS 3	Intro. to Criminal Procedures (F, SP)	3		
ADJUS 4	Criminal Law ( F, SP)	3		
ADJUS 5	Community and Human Relations	3		
ADJUS 6	Introduction to Evidence (F, SP)	3		
<b>Subtotal units</b>		<b>15</b>		
<b>Select <i>NINE (9)</i> units from the following:</b>				
† ENGL 1	Reading & Composition (F, SP, S)	4		
† ENGL 105	Fundamentals of Writing	4		
POLSC 1	Intro. to Government	3		
PSYCH 1	Intro. to Psychology	3		
SOCIO 1	Intro. to Sociology	3		
SP 10	Elements of Public Speaking (F, SP, S)	3		
SP 30	Elements of Group Discussion (F, SP, S)	3		
<b>Subtotal units</b>		<b>9</b>		
<b>ALSO complete <i>SIX (6)</i> units from any Foreign Language, Computer &amp; Business Information Systems, or other Administration of Justice courses.</b>				
<b>Subtotal units</b>		<b>6</b>		
<b>TOTAL UNITS (for Certificate of Achievement)</b>		<b>30</b>		

Note: Any 300 or 400 band course in Administration of Justice or Public Administration can be applied as an elective to a degree or certificate.

### LEGEND

† This course has a prerequisite; prerequisite courses must be completed with at least a "C" or "P" grade (see catalog or schedule of classes).

(SP = Spring) (S = Summer) (F = Fall) (INF = Infrequently) = Represents general frequency of course offering

### GRADUATION REQUIREMENTS

#### For **CERTIFICATE OF ACHIEVEMENT:**

The Certificate of Achievement is a one- to two-year program in occupational/technical areas at Long Beach City College which provides training in job skills and employment opportunities. Complete the required units listed above with a minimum grade of "C" in each course. Fifty percent (50%) or more of the unit requirements for this field of concentration must be completed in residence (credit earned by exam, where applicable, may be included).

#### For **ASSOCIATE IN ARTS DEGREE:**

**NOTE: Effective Fall 2009, Title 5, section 55063 (a) (2) requires that students must complete each course counted toward the major or area of emphasis with a grade of "C" or better or "P" if the course is taken on a "Pass/No Pass" basis.**

The Associate Degree is a two-year college degree awarded by Long Beach City College that includes general education courses and a major. Complete the A. A. degree requirements specified for the Associate Degree with a cumulative grade point average of 2.0 ("C") or better. The requirements for general education/proficiency and the field of concentration need to be from the same catalog year. This catalog year may be any year between the year of initial enrollment to the present, provided continuous enrollment is maintained throughout (see the catalog for definition of "continuous enrollment"). Fifty per cent (50%) or more of the unit requirements for this field of concentration must be completed in residence (credit earned by exam, where applicable, may be included).

In general, "double-counting" is not allowed. That is, one course may not be used to fulfill both a field of concentration requirement and to fulfill a general education requirement.

**NOTE:** To receive a certificate or degree you must submit completed application forms in the Admissions and Records Office during your final semester of course work.

**SUGGESTED SEQUENCE OF COURSES**

This is not an educational plan, as course offerings, student schedules, and circumstances vary. Students must meet all the prerequisites in order to be eligible for the sequence of courses.

A suggested full-time sample sequence of courses for the required 60 units to reach an Associate Degree includes:

**First Semester**

English course	3 units
ADJUS 2	3
ADJUS 5	3
G.E. Course	3-5
G.E. Course	3-5

**Semester Total 15-19 Units**

**Third Semester**

ADJUS 4	3 units
ADJUS elective	3
Math Course	3
G.E. Courses	6-10

**Semester Total 15-19 Units**

**Second Semester**

ADJUS 3	3 units
ADJUS 8	3
G.E. Course	3-5
G.E. Course	3-5

**Semester Total 12-16 Units**

**Fourth Semester**

ADJUS 6	3 units
ADJUS elective	3
G.E. Course	3-5
G.E. Course	3-5

**Semester Total 12-16 Units**

**FOR CERTIFICATE OF ACCOMPLISHMENT:**

FOR OFFICE USE ONLY: 4019

*Name of Certificate: **CRIMINAL FORENSICS***

REQUIRED COURSE	UNITS	In Progress		Completed Grade	
ADJUS 6 Intro to Evidence (F, SP)	3				
ADJUS 8 Intro to Investigations (F, SP)	3				
ADJUS 19 Fingerprint Classification & Identification (SP)	3				
ADJUS 255 Intro to Forensics (F, SP)	3				
<b>Subtotal Units</b>	<b>12</b>				
<i>In Addition, select one of the following:</i>					
ADJUS 3 Criminal Procedures (F, SP)	3				
<b>OR</b>	<b>OR</b>				
ADJUS 4 Criminal Law (F, SP)	3				
<b>OR</b>	<b>OR</b>				
ADJUS 10 Writing for Criminal Justice (F, SP)	3				
<b>OR</b>	<b>OR</b>				
ADJUS 17 Computer Usage in Criminal Justice (F, SP)	3				
<b>Subtotal Units</b>	<b>3</b>				
<b>TOTAL UNITS</b>	<b>15</b>				

**LEGEND**

(SP = Spring) (S = Summer) (F = Fall) (INF = Infrequently) = Represents general frequency of course offering

**CERTIFICATE OF ACCOMPLISHMENT REQUIREMENTS**

For **CERTIFICATE OF ACCOMPLISHMENT:**

The Certificate of Accomplishment certifies a competency in a given area and requires less than 18 units. Complete the required units with a minimum grade point average of 3.0 ("B" average). Fifty per cent (50%) Or more of the unit requirements for this field of concentration must be completed in residence. Submit completed application for the certificate in the Admissions and Records Office during the final semester of coursework.

**Students interested in transferring to a university to continue their study in this field of concentration or other majors are strongly advised to consult an LBCC academic counselor and refer to the ASSIST website ([www.assist.org](http://www.assist.org)) for major preparation information. Counselors can clarify the different major and admissions requirements at a university. Students may visit the Student Success/Transfer Services Center to access further educational resources. If you need to set up an appointment to see a counselor or schedule the SOAR Test, call LAC (562)938-4561 or PCC (562)938-3920.**