

6013.

POLICY ON AUXILIARY  
ORGANIZATION OPERATIONS

Reference: California Education Code Sections 72670 et seq. and 81676  
California Code of Regulations, Title 5, Sections 59255, 59257 and 59259

It is the policy of the Long Beach Community College District to establish and maintain an auxiliary organization named the Long Beach City College Auxiliary, Inc. for the purposes of providing auxiliary operations that are of general benefit to the students, staff, and faculty of the Long Beach Community College District. The Auxiliary shall be a separate and distinct 501(c)(3) organization with its own Board of Directors, Articles of Incorporation, and Bylaws.

The Auxiliary is to administer food service, bookstore, vending and other ancillary service operations. The operations administered by the Auxiliary shall be self-supporting. The total costs of providing goods and services on a continuing basis, include but are not limited to maintenance and custodial services, rent, utilities, reserves for equipment maintenance and replacement, maintenance of operating capital, and systems which provide for adequate management control and accountability. Other District costs are to be financed or recovered primarily through user charges from the auxiliary organization's operations. Fiscal management of the Auxiliary shall be in accordance with the California Community College Budget and Accounting Manual. An annual audit of the records and accounts of the Auxiliary shall be conducted in conjunction with the District's audit and provided to the Board of Trustees.

Adopted: May 14, 2013