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August 1, 2014

Deborah Chow, MSN, RN  
Program Director, Associate Degree Nursing  
Long Beach City College  
1305 East Pacific Coast Highway  
Long Beach, CA 90806

Dear Ms. Chow:

This letter is formal notification of the action taken by the Accreditation Commission for Education in Nursing (ACEN) at its meeting on July 10-11, 2014. The Board of Commissioners granted continuing accreditation to the associate nursing program and scheduled the next evaluation visit for Spring 2022.

Deliberations centered on the Self-Study Report, the College Catalog, the Site Visitors' Report, and the recommendation for accreditation proposed by the Program Evaluators and the Evaluation Review Panel. (See Summary of Deliberations and Recommendation of the Evaluation Review Panel.)

The Board of Commissioners identified the following areas needing development:

**Areas Needing Development by Accreditation Standard**

**Standard 2 Faculty and Staff**

- Ensure that all part-time faculty are credentialed with a minimum of a baccalaureate degree with a major in nursing, and a minimum of 50% also hold a graduate degree with a major in nursing.
- Ensure the number of full-time faculty is sufficient to achieve the student learning outcomes and program outcomes.
- Ensure the number of support staff within the nursing education unit is sufficient to achieve the program goals and outcomes.

**Standard 3 Students**

- Review and revise program documents (paper and electronic) to ensure that information intended to inform the public is accurate, clear, consistent, and accessible, including the ACEN information.
- Ensure strategies are implemented to improve the default rates.
- Ensure records reflect that program complaints and grievances receive due process and are maintained in accordance with the ACEN guidelines.

# ACEN

## **Areas Needing Development by Accreditation Standard (continued)**

### **Standard 4 Curriculum**

- Ensure the program length is consistent with national guidelines and best practices.
- Ensure all written agreements for practice learning environments are current.

### **Standard 6 Outcomes**

- Revise the expected levels of achievement to ensure all are specific, measurable, and congruent with the component being assessed.
- Ensure the assessment methods are congruent with the expected levels of achievement and provide meaningful data.
- Implement strategies to ensure sufficient data are collected and trended to assess graduate and employer satisfaction in an ongoing manner for each cohort of graduates.
- Implement strategies to ensure accurate and sufficient data are collected and trended to assess the job placement rates.

On behalf of the Board of Commissioners, we thank you and your colleagues for your commitment to quality nursing education. If you have questions about this action or about ACEN policies and procedures, please contact me.

Sincerely,



Sharon J. Tanner, EdD, MSN, RN  
Chief Executive Officer

cc: Brenda Womack, Program Evaluator  
Belinda Hobson, Program Evaluator  
Karen Brasfield, Program Evaluator

Enc. Summary of Deliberations of the Evaluation Review Panel

SUMMARY OF DELIBERATIONS AND RECOMMENDATION OF THE  
ASSOCIATE EVALUATION REVIEW PANEL  
SPRING 2014 ACCREDITATION CYCLE

*LONG BEACH CITY COLLEGE*  
*CALIFORNIA*

**Program Accreditation History**

Established: 1959      Initial Accreditation: December 1966      Last Evaluation Visit: Spring 2006  
Action: Continuing Accreditation with Conditions; Follow-Up Report due Fall 2008; Report received, reviewed, and accepted.

**Overview**

Length of Program: 70.5 units; six (6) semesters  
LVN-to-RN Career Ladder  
LVN California Certificate of Achievement

Number of Students: 165      Full-time: 165      Part-time: 0

Number of Faculty: 22      Full-time: 10      Part-time: 12

**Evaluation Review Panel Summary**

**Recommendation:**

**Continuing accreditation with conditions as the program is in non-compliance with one (1) Accreditation Standard. Follow-Up Report due in two (2) years. Next visit in eight (8) years if the Report is accepted by the Board of Commissioners.**

**Commentary:**

**Evidence of Non-Compliance by Accreditation Standard and Criterion**

**Standard 2 Faculty and Staff, Criteria 2.2, 2.5, and 2.7**

- All part-time faculty are not credentialed with a minimum of a baccalaureate degree with a major in nursing.
- There is a lack of evidence that the number of full-time faculty is sufficient to ensure the student learning outcomes and program outcomes are achieved.
- There is a lack of evidence that the number of support staff within the nursing education unit is sufficient to achieve the program goals and outcomes.

**Areas Needing Development by Accreditation Standard**

**Standard 3 Students**

- Review and revise program documents (paper and electronic) to ensure that information intended to inform the public is accurate, clear, consistent, and accessible, including the ACEN information.
- Ensure strategies are implemented to improve the default rates.
- Ensure records reflect that program complaints and grievances receive due process and are retained in accordance with the ACEN guidelines.

**Standard 4 Curriculum**

- Ensure the program length is consistent with national guidelines and best practices.
- Ensure all written agreements for practice learning environments are current.

**Standard 6 Outcomes**

- Revise the expected levels of achievement to ensure all are specific, measurable, and congruent with the component being assessed.
- Ensure the assessment methods are congruent with the expected levels of achievement and provide meaningful data.
- Implement strategies to ensure sufficient data are collected and trended to assess graduate and employer satisfaction in an ongoing manner for each cohort of graduates.
- Implement strategies to ensure accurate and sufficient data are collected and trended to assess the job placement rates.