



Budget Advisory Committee

Minutes

October 29, 2015
Meeting

Approved

ATTENDANCE (A = absent):

✓	Ann-Marie Gabel	✓	Chris Carter
✓	Eva Bagg	✓	Cindy Baker
A	Lou Anne Bynum	✓	Sem Chao
A	Sheila Daniels	A	Rose DelGaudio
✓	Thomas Hamilton	A	James Henchey
A	Dina Humble	A	Karen Kane
✓	Wendy Koenig	A	Terri Long
✓	Lynne Misajon	A	Greg Peterson
A	John Pope	✓	John Thompson

NOTE TAKER: Janet Falcon

Welcome (Chris)

- Chris welcomed everyone to the meeting and introductions were made.

Approval of Minutes (Chris)

- The minutes of the August 31, 2015 meeting were approved as submitted.

Apportionment Calculations (John)

(Refer to "Apportionment Calculation – Budget 2015-16 September Revision" handout)

- John reviewed the Apportionment Calculations for 2015-16.

Apportionment Calculation – Budget

	2014-2015 P-2 Yr End Amount	2015-16 Adopted Budget Amount	2015-16 Sept Revision Amount	Change from Adopted Amount
Total Base Revenue	98,675,514	106,651,415	101,910,299	(4,741,116)
COLA Adjustment (0.85%/1.02%)	838,742	1,087,844	1,039,485	(48,359)
Restoration	2,108,085	1,708,413	1,618,781	(89,633)
Full-Time Faculty Hiring		1,091,851	1,091,851	
Base Increase			4,833,082	4,833,082
Total Computational Revenue	101,622,341	110,539,524	110,493,498	(46,026)
Deficit Factor (0.3179/0.5/0.5885/0.0885%)	(323,062)	(552,698)	(650,214)	(97,516)
Adjusted Computational Revenue	<u>101,299,278</u>	<u>109,986,826</u>	<u>109,843,282</u>	<u>(143,544)</u>

- The September revision made by the Chancellor's Office is reflected in projected Total State Apportionment in the First Quarterly Budget Performance Report.

2015-16 First Quarter Budget Performance Report (John)

(Refer to "2015-2016 First Quarter Budget Performance Report as of September 30, 2015 Unrestricted General Fund" handout)

- John reviewed the 2015-2016 First Quarter Budget Performance Report with the following highlights:
 - Revenue
 - Total State Principal Apportionment – projected at \$109.8 million, which is (\$143,544) under budgeted.
 - One-Time Mandated Costs revenue – projected at \$11.3 million. We will receive these funds later in the fiscal year.
 - Total Revenue and Other Services – projected at \$129.0 million, which is (\$143,544) under budget due to the Chancellor's Office September revision.
 - Expenditures
 - Academic Salaries – projected at \$49.7 million, which is (\$323,278) under budget due mainly to projected savings from vacancies.
 - Classified Salaries – projected at \$25.5 million, which is (\$428,817) under budget due mainly to projected vacancies.
 - Non-salary accounts are difficult to project at this point, so they are generally projected to be equal to the current budget.
 - Total Expenditures & Other Outgo – projected at \$129,435,958, which is (\$1,398,711) under budget. This is mainly the projected savings from salaries and benefits.
 - Operating (Deficit) – projected at (\$402,156), which is the net of the projected decrease in revenue and expenditures.
- Lynne asked what the reason was for the one-time mandated cost allocation. Ann-Marie responded how the state reimburses districts for some costs associated with running a college. The state is choosing to pay districts for past debts by issuing a one-time mandated cost allocation. This is a one-time allocation with no guarantee that we will receive funds for mandated cost allocations in the future. This year the Budget Advisory Committee agreed to spend these funds on technology refresh, scheduled maintenance, instructional equipment, etc.
- Lynne asked for clarification on the line item for Indirect Costs. This line item shows money coming to the District from grants to pay for indirect items associated with overhead for the grant. Usually grants will allow a percentage to be charged to the grant for overhead.
- This report will be presented to the Board of Trustees on November 10, 2015.

Other (Chris) - None

Meeting adjourned at 3:55 pm.

Next Meeting: November 16th at PCC (DD-204) 3:00 pm