

1001.            POLICY ON DEVELOPMENT OF POLICIES AND ADMINISTRATIVE REGULATIONS

Reference: California Education Code Section 70902; ACCJC Accreditation Standards I.B.7, I.C.5, IV.C.7 and IV.D.4 (formerly Accreditation Standard IV.B.1.b and e)

The Board of Trustees of the Long Beach Community College District will govern the District through the establishment of written policies. The Board may adopt such policies as are authorized by law or determined by the Board to be necessary for the efficient operation of the District. Board policies are intended to be statements of intent by the Board on a specific issue within its subject matter jurisdiction.

The Superintendent-President will be responsible for recommending those policies and for developing all Administrative Regulations, in consultation with the appropriate areas of the college as are, in the judgment of the Superintendent-President, necessary to carry out the Superintendent-President's lawful functions. Administrative Regulations are statements of method to be used in implementing Board Policy. Such Administrative Regulations shall be consistent with the intent of Board Policy. Administrative Regulations may be revised as deemed necessary by the Superintendent-President. The Board has, as its major responsibility, the establishment and final interpretation of all policy.

The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to district activities. All district employees are expected to know of and observe all provisions of law pertinent to their job responsibilities. Copies of all policies and administrative regulations shall be readily available to District employees through the intranet.

Policies of the Board may be adopted, revised, added to or amended at any regular board meeting by a majority vote. Proposed changes or additions shall be introduced not less than one regular meeting prior to the meeting at which action is recommended.

Adopted: July 23, 1976

Revised: October 13, 1997; February 17, 2009; December 11, 2018

