



Long Beach City College
FINANCIAL AID PROGRAMS

For Office Use Only
Date Stamp Above this mark

FA	_____
ID	_____
HSD	_____

2018-2019 Verification Worksheet (V1) Dependent Student

Your 2018-2019 Free Application for Federal Student Aid (FAFSA) or California Dream Act application was selected for review in a process called **verification**.

The law states that before awarding federal and/or state financial aid, we must confirm the information you and your spouse (if married) reported on your FAFSA or Dream Act application. Long Beach City College Financial Aid will compare your FAFSA or Dream Act application with the information on this worksheet and any other required documents to complete the verification process. If necessary, we will make corrections to your FAFSA or Dream Act application based on the information you provide.

You and at least one parent listed on the FAFSA or California Dream Act Application must compete and sign this worksheet, attached any required documents and submit them to the **LBCC Financial Aid office**.

Name: _____ LBC ID#: _____
Last, First M.I.

Current Address: _____ Home Phone #: _____
Street City, State Zip Code

E-mail address: _____ Cell Phone #: _____

Parent Name: _____ Parent Phone #: _____
Last, First M.I.

A. Dependent Student's Household Information

Number of Household Members: List below the people in the student's household. Include:

- **The student.**
- **The parents (including stepparents) even if the student doesn't live with the parents.**
- **The parent's other children** if the parent's will provide more than half of the children's support from July 1, 2018 through June 30, 2019 or if the other children are in college and would be required to provide parental information for their 2018-2019 FAFSA or California Dream Act Application.
- **Other people if they now live with the parent** and the parents provided more than half of their support and will continue to provide more than half of their support through June 30, 2019.

First and Last Name of the Household member	Age	Relationship to Student	College/Trade School	If LBCC student, list the id# (required)	Will reroll in college at least half time?
					<input type="checkbox"/> Yes <input type="checkbox"/> No
					<input type="checkbox"/> Yes <input type="checkbox"/> No
					<input type="checkbox"/> Yes <input type="checkbox"/> No
					<input type="checkbox"/> Yes <input type="checkbox"/> No
					<input type="checkbox"/> Yes <input type="checkbox"/> No
					<input type="checkbox"/> Yes <input type="checkbox"/> No

Number in College: Include above the name of the college or other eligible postsecondary educational institution (trade school, etc.) attended by any household member who will be enrolled in a degree, diploma, or certificate program any time between July 1, 2018 and July 30, 2019.

B. Student's Income Information to be Verified

Did the student (and spouse) file, will file, or is required to file an income tax return? If YES, Answer #1 ; If NO, Answer #2

1. TAX RETURN FILERS

Instructions: Complete this section if the student filed, will file or is required to file a 2016 tax return. The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of the FAFSA application.

California Dream Act students – There is no IRS DRT within the application. You must submit a tax return transcripts from the IRS. If you and your spouse filed separate returns, you must submit both tax return transcripts. In most cases, no further documentation is needed to verify 2016 income information.

Check the box that applies:

The student has used the IRS DRT to transfer 2016 IRS income tax return information into their FAFSA.

If the student is unable to use the IRS DRT, a **Tax Return Transcripts from the IRS** must be submitted. To obtain a 2016 IRS Tax Return Transcript, go to www.irs.gov/Individuals/Get-Transcript. To use **Get Transcript Online**, you must have a Social Security number (SSN) and immediate access to your email account to confirm your email address. Then you'll need to answer personal, financial and tax related question to verify your identity. To use **Get Transcript by Mail**, you need your SSN or an Individual Tax Identification Number (ITIN), date of birth, and address from your latest tax return. You may also call (800) 908-9946 and follow the prompt to have a Tax Return Transcript mailed to you.

The student (and spouse) has attached 2016 IRS Tax Return Transcript(s).

2. TAX RETURN NONFILER

Instructions: Complete this section if the student will not file and is not required to file a 2016 IRS income tax return.

Check the box that applies:

The student was not employed and had no income earned from work in 2016.

If the student did not live with parent(s), how did student support themselves in 2016?

The student was employed in 2016 and has listed below all employers, the amount earned from each and whether an IRS W-2 form is attached. Attached copies of all 2016 W-2 forms issued to the student by employers. *List every employer even if they did not issue an IRS W-2 form.*

Employer's Name	2016 Amount Earned	W-2 attached?	
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Note: We may require you to provide documentation from the IRS that indicates a 2016 IRS income tax return was not filed with the IRS.

3. ASSET INFORMATION

As of today, what the student's (and spouse's) total current balance of cash, savings and checking accounts? Don't include student financial aid.

\$ _____

As of today, what is the net worth of Student's (and spouse's) investment, including real estate? Don't include the home the student lives in.

\$ _____

As of today, what is the net worth of Student's (and spouse's) current businesses and/or investment farms? Don't include a family farm or family business with 100 or fewer full-time or fill-time equivalent employees.

\$ _____

C. Parent's Income information to be Verified

Did the parent(s) file, will file, or is required to file an income tax return? If YES, Answer #1 ; If NO, Answer #2

4. TAX RETURN FILERS

Instructions: Complete this section if the student filed, will file or is required to file a 2016 tax return. The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of the FAFSA application.

California Dream Act students – There is no IRS DRT within the application. Parent(s) must submit a tax return transcripts from the IRS. In most cases, no further documentation is needed to verify 2016 income information.

Check the box that applies:

- The parent(s) has used the IRS DRT** to transfer 2016 IRS income tax return information into the student's FAFSA. If the parent(s) is unable to use the IRS DRT, a **Tax Return Transcripts from the IRS** must be submitted. To obtain a 2016 IRS Tax Return Transcript, go to www.irs.gov/Individuals/Get-Transcript. To use **Get Transcript Online**, you must have a Social Security number (SSN) and immediate access to your email account to confirm your email address. Then you'll need to answer personal, financial and tax related question to verify your identity. To use **Get Transcript by Mail**, you need your SSN or an Individual Tax Identification Number (ITIN), date of birth, and address from your latest tax return. You may also call (800) 908-9946 and follow the prompt to have a Tax Return Transcript mailed to you. **If parents filed separately, they are unable to use the IRS DRT and they must submit both tax return transcripts.**

- The parent(s) has attached 2016 IRS Tax Return Transcript(s).**

5. TAX RETURN NONFILER

Instructions: Complete this section if the parent(s) will not file and is not required to file a 2016 IRS income tax return.

Check the box that applies:

- The parent(s) were not employed and had no income earned from work in 2016.**

How did the parent(s) support themselves and their family in 2016?

- The parent(s) were employed in 2016 and has listed below all employers**, the amount earned from each and whether an IRS W-2 form is attached. Attached copies of all 2016 W-2 forms issued to the parent(s) by employers. *List every employer even if they did not issue an IRS W-2 form.*

Employer's Name	2016 Amount Earned	W-2 attached?
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

Note: We may require you to provide documentation from the IRS that indicates a 2016 IRS income tax return was not filed with the IRS.

6. ASSET INFORMATION

As of today, what the parent(s) total current balance of cash, savings and checking accounts? Don't include student financial aid. \$ _____

As of today, what is the net worth of parent(s) investment, including real estate? Don't include the home the parent live. Net worth meant current value minus debt. \$ _____

As of today, what is the net worth of parent(s) current businesses and/or investment farms? Don't include a family farm or family business with 100 or fewer full-time or fill-time equivalent employees. \$ _____

D. Certification and Signature

By signing this worksheet, you certify that all of the information you provided is true and complete to the best of your knowledge. **Warning: If you purposely give false or misleading information, you may be fined up to \$20,000, sent to prison, or both.**

Student's Signature

Date

Parent(s) Signature

Date

For more information about the financial aid programs at LBCC, visit our web site at: <https://www.lbcc.edu/financial-aid>