

2004. POLICY ON MINUTES AND RECORDS OF THE BOARD OF TRUSTEES

Reference: California Education Code Section 72121(a)
California Administrative Code, Title 5, Sections 59020-59023
California Government Code Section 54957.5

It is the policy of the Long Beach Community College District to cause minutes to be taken of all meetings of the Board. The minutes shall record all actions taken by the Board and shall include the name of the person making a motion, the name of the person seconding the motion, and the vote. Until the Governing Board adopts such minutes, they shall be considered unadopted minutes. Adopted minutes of the Board are public records and shall be available to the public.

Adopted: January 18, 1979

Revised: September 7, 1993; July 24, 2012; February 23, 2016

