
Administrative Procedure
Chapter 4 – Academic Affairs

AP 4228 COURSE REPETITION – SIGNIFICANT LAPSE OF TIME

Reference:

Title 5 Section 55043

Responsibilities

- A. The Vice President of Academic Affairs shall be responsible for the overall coordination and implementation of the procedures relating to orderly administration of course repetition for significant lapse of time.
- B. The Dean of Enrollment Services shall be responsible for maintaining orderly administration of course repetition for significant lapse of time.

Significant Lapse of Time

Students may be permitted or required to repeat courses in which a Pass or “C” or better grade was earned where there was a significant lapse of time of no less than 36 months since the grade was obtained and:

- The District has established a recency prerequisite for a course or program; or
- An institution of higher education to which a student wishes to transfer has established a recency requirement that the student cannot satisfy without repeating the course.

When a student needs to repeat an active participatory experience course in physical education, or visual or performing arts, or that is related in content due to a significant lapse of time, each repetition attempt will be counted toward the established repetition limits. However, if a student has already exhausted the number of permitted repetitions, then an additional repetition due to significant lapse of time may be permitted or required by the District.

When a course is repeated due to a significant lapse of time, the District may disregard the previous grade and credit when computing a student’s grade point average.

Also see BP/AP 4225 Course Repetition, AP 4227 Repeatable Courses, and AP 4229 Course Repetition – Variable Units.

Approved: April 27, 2022
(This is a new AP)