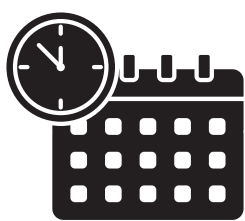


# FEDERAL WORK STUDY ASSIGNMENT DETAILS 2023-2024



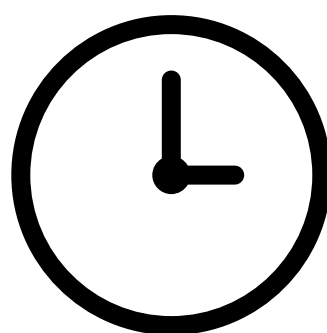
## FWS Assignment Dates

Assignments are scheduled to run from August 21, 2023 to June 14, 2024. Please do not allow a FWS Student to begin an assignment without approval.

*\*Note: dates subject to change based on budget availability*

## Hours

FWS Students can work a maximum of 15 hours per week. CalWORKs students can work up to 20 hours per week. FWS Students may not work during scheduled class time.



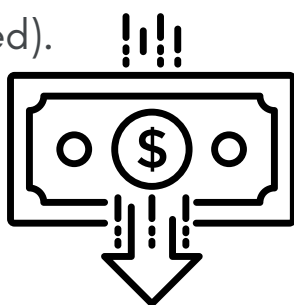
## Holidays & Breaks



FWS Students are not entitled to Holiday Pay. FWS Students can work at any time within their approved assignment dates (with the exception of 12/16/2023-01/07/2024) as long as the department is open for service.

## Pay Dates

FWS Students are generally paid on the 10th of each month following the month that they worked. Example: August hours are paid on September 10th. Students may elect to receive a paper check via US Mail, or may set up Direct Deposit (recommended).



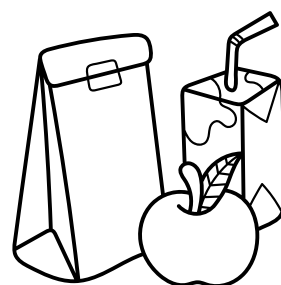
## Pay Rates

First Year FWS Participants-\$15.50/ hour  
Returning FWS Participants- \$16.25/ hour

## Program Requirements

In order to maintain eligibility for the FWS program, students are required to meet the following requirements:

1. Maintain minimum SAP Standards
  - a. 2.0 GPA
  - b. 67% completion
  - c. Time Frame (150% of program)
2. Maintain a unit load of at least 6 units per term
3. Have sufficient unmet need



## Lunch & Rest Breaks

As a general rule, student workers who work a period of more than five consecutive hours are required to take an unpaid meal period of thirty (30) minutes. Student workers with a daily shift that exceeds 5 hours per day should arrange to take their lunch break during the mid- point of their daily shift, working with their supervisors to arrange reasonable lunch and/or rest breaks. Because of limits on allowable hours that can be worked each week, student workers usually do not work a daily shift that exceeds five (5) hours. Student workers working a daily shift that does not allow a lunch break are allowed a rest break of fifteen (15) minutes for every two hours and thirty minutes (2.5) worked.