

HOW TO FORWARD YOUR OFFICE PHONE TO A CELLPHONE

Turn on Call Forward

1. On the phone, press the “More” button until the “Forward” option is displayed.
2. Select “Forward”
3. Using the round button on the right, move the up/down arrow until option “2 Forward to a Contact”, and select until by pushing the center select button. This will prompt you for a phone number. Enter the phone without spaces or dashes.
4. Select “More” and then “OK”

Turn Off Call Forward

1. On the phone, press the “More” button until the “Forward” option is displayed.
2. Select “Forward”
3. Using the round button on the right, move the up/down arrow until option “Do not Forward Calls”
4. Select “More” and then “OK”

Additional References

<https://www.youtube.com/watch?v=PFMd7LFwb5c>

<https://support.polycom.com/content/dam/polycom-support/products/voice/business-media-phones/user/en/vvx400-410-quick-tips-5-3-0.pdf>

<http://help.fluentcloud.com/support/solutions/articles/161554-call-forwarding-on-the-polycom-vvx-400-410>