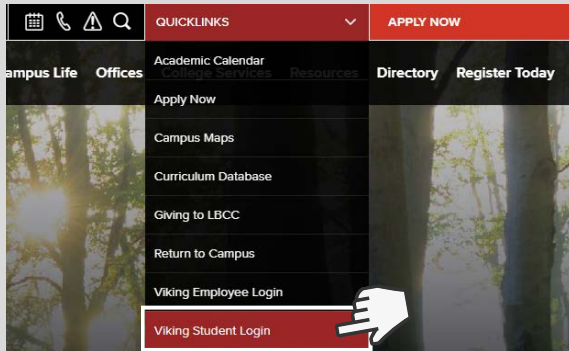


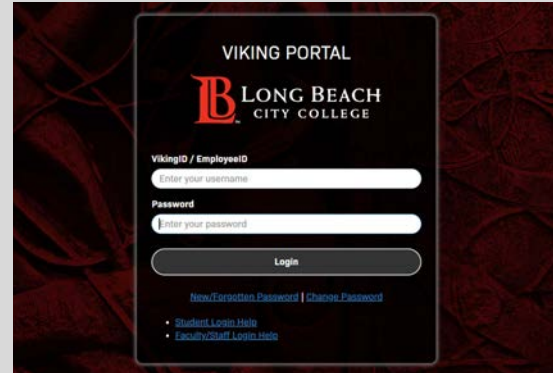
# HOW TO: Add A Class With An "Add Code"

This guide outlines the process for students to add a class using a "PERMISSION NUMBER"/"ADD CODE" through the Viking Student System. This applies to students on the waitlist for a class or trying to add a class after the semester started.

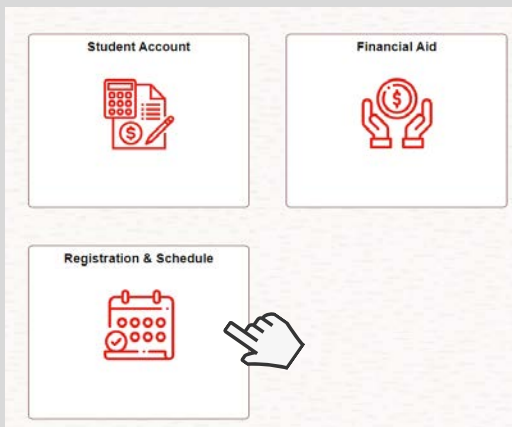
## 1. Go to [www.lbcc.edu](http://www.lbcc.edu) click on "Quicklinks," & select "Viking Student Login"



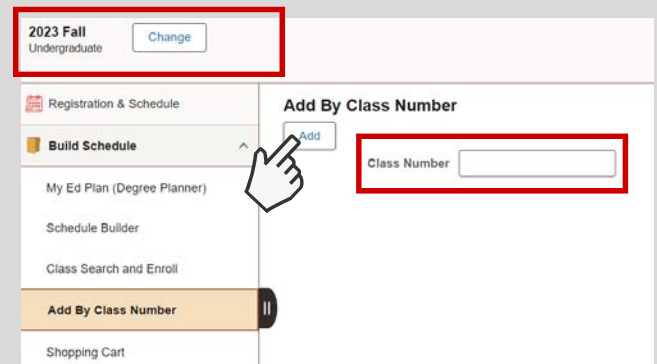
## 2. Enter LBCC Viking ID# & Password.



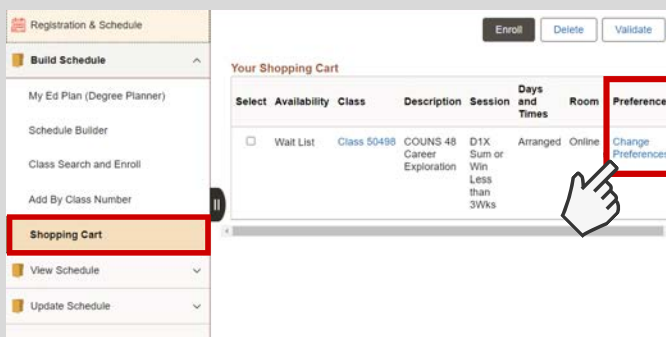
## 3. Click on "Registration & Schedule"



## 4. Click "Build Schedule" & then "Add By Class Number." Select Term (i.e. Fall 2023) & enter your 5-digit class #.



## 5. Click on "Shopping Cart" and select "Change Preferences."



## 6. Enter your Permission # (given by professor). Click save and enroll.

