

## LBCC Accessing Remote Desktop

Overview: To connect to work desktop through access of another laptop/and or desktop. In order to do so your work desktop must be on at all times to gain remote access.

Step 1: Get desktop computer name

- To access your computer name click on This PC Icon
- This can be on your desktop or you can type **This PC** in search box

Desktop:

Search Box:

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• Select This PC, then Right click mouse, and select Properties

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Click on This	] .	Contract And A Contract A Co	
PC and then right click on mouse	> ■ This PC     > Devices and drives (3)       > ■ 30 0     Collapse       > ■ 0 exit     Pinto Start       > ■ 0 best     Pinto Start       > ■ 0 best     Map network drive       > ■ 0 best     Open in new window       > ■ 0 best     Open in new window   Proceedings (uranue) DescidS (cs-fs) PeopleSoft Documentation		
	> Using     Pin to Quick access       > Music     Disconcet network drive       > proced     Add a network location       > widec     Delete       > widec     Properties       > widec     Properties       > loar     Properties       > loar (Fr)     X	## <b>#</b>	

• Write down computer both Computer name and Full computer name

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Control Panel Home	View basic information	about your computer					?
🌻 Device Manager	Windows edition						
💎 Remote settings	Windows 10 Enterprise			- · · ·			
System protection	vstem protection © 2018 Microsoft Corporation. All rights reserved.				indov	121	
Advanced system settings					maov		
	System						
	Manufacturer:	IITS					
	Processor:	Intel(R) Core(TM) i5-6500 CPU @ 3.20GHz 3.19 G	Hz				
	Installed memory (RAM):	8.00 GB (7.86 GB usable)					
	System type:	64-bit Operating System, x64-based processor					
	Pen and Touch:	No Pen or Touch Input is available for this Display					
	IITS support						
	Phone number:	(562) 938-4357					
	Website:	Online support					
	Computer name, domain, and workgroup settings						
	Computer name:	O1-203B-KGOWENS			Ç	hange set	tings
	Full computer name:	O1-203B-KGOWENS.lbccd.lbcc.cc.ca.us					
	Computer description:	Dell OptiPlex 7440 AIO; ST:GS5XSD2; PO:					
	Domain:	lbccd.lbcc.cc.ca.us					
	Windows activation						
	Windows is activated Rea	d the Microsoft Software License Terms					
See also	Product ID: 00329-00000-0	0003-AA786			Chan	ge produ	ct key
Security and Maintenance					-		-

## Step 2: Go to website rapps.lbcc.edu

- User name= Employee ID
- Password= Password you use to sign into your desktop
- Press Sign In

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		Loading	
	Sign in		
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	User name		
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	Password		
	Privacy policy		Sign in

Step 3: Click Remote Desktop



Step 4: Type in Computer name and press Connect

• If computer name doesn't work, try Full computer name (see Step 1 PG .2)

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	Remote Desktop Connection			
<u>C</u> omputer:	01-2038-KGOWENS	~		
User name You will be	LBCCD/07/0482 asked for credentials when you connect.			
Show	Options Co	nect	<u>H</u> elp	

Step 5: Type in your Password that you use to sign into your desktop and press OK

Windows Security						
Enter your credentials						
These credentials will be used to	connect to					
•••••	୕					
LBCCD						
Remember me						
More choices						
ОК	Cancel	r I				
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If you successfully signed in remotely you will get this screen. Click ok, and you will be able to see your work desktop.

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	Computer. Telecommunications and Classroom					
	Technology Use Agreement					
	I agree to abide by the standards set in Policy 6006 and Administrature Regulations 6006 for the duration of my employment and/or enrollment. I am aware that violations of the policy or administrative regulations may subject me to disciplinary					
	action, including but not limited to revocation of my network access and up to and including prosecution for violation of State, Federal or local law. , Policy 6006 on					
	Computer, Telecommunications and Classroom Technology Use can be viewed at http://www.lbcc.edu/Policies/documents/6006pol1.pdf					
	OK					