
Canvas LMS Certification | Growing with Canvas (6hrs FLEX)

If you are a faculty member that has been assigned or would like to be assigned a Distance Learning (Hybrid or Fully Online) Course at LBCC then you are required to have official online teaching certification. At LBCC this requires the completion of the **Teach Online Seminar** (also known as **TOS 3.0**).

Please note **Growing with Canvas** leads to a Canvas Certification Badge which is different from our TOS 3.0.

HOW TO ENROLL & LOG INTO GOWING WITH CANVAS

You self-enroll through our [Canvas LMS](#) platform by following these steps (view image on page 2):

Step 1: Log into your Canvas account at <https://lbcc.instructure.com>

Step 2: Select “**Resources**” from the navigation list on the left.

Step 3: Click on the “[LBCC Growing with Canvas](#)” option. This will open the enrollment page and syllabus of our Growing with Canvas course.

Step 4: Click on the green button “[Enroll in Growing with Canvas](#)” and follow the steps for completing the online form for self-enrollment.

Once you self-enroll you will then have instant access to the course. The course will appear on your dashboard list of Canvas classes. You can also find a link to the course in Canvas by selecting the left dark gray navigation “**Resources**” >> “**LBCC Growing with Canvas**”

WHAT IS REQUIRED IN GROWING WITH CANVAS

This course has five main Modules.

- 1) **Module 1: Planting**
 - a. 1A: Getting Around in Canvas
 - b. 1B: Communication Tools
- 2) **Module 2: Nurturing**
 - a. 2A: Customizing you Course
 - b. 2B: Course Design
- 3) **Module 3: Sprouting**
 - a. 3A: Pages
 - b. 3B: Discussions
 - c. 3C: Assignments
 - d. 3D: Quizzes
- 4) **Module 4: Flowering**
 - a. 4A: Assignment setting & weights
 - b. 4B: SpeedGrader and Gradebook
- 5) **Module 5: Harvesting**
 - a. 5A: Groups and Collaboration
 - b. 5B: Copying and sharing Courses

STEP 1 – Log into Canvas

The screenshot shows the Canvas navigation sidebar with several items highlighted by green arrows and boxes:

- STEP 2:** Points to the "Resources" icon at the bottom of the sidebar.
- STEP 3:** Points to the "CANVAS RESOURCES:" section header.
- STEP 4:** Points to the "ENROLL in Growing with Canvas" button in the main content area.

The sidebar items include: Account, Admin, Dashboard, Courses, Calendar, Inbox, Commons, Help, and Resources.

The "CANVAS RESOURCES:" section includes:

- LBCC Growing with Canvas** (LBCC Canvas training self-paced Course)
- OLET Canvas Workshops** (OLET in-person workshops & training schedule)
- OLET Canvas Help Guides** (OLET Canvas step-by-step guides)
- Canvas Help Guides & Video Tutorials** (Videos & guides on various canvas topics)

The "ONLINE TEACHING RESOURCES:" section includes:

- LBCC Online Teaching Certification** (Teach Online Seminar TOS 3.0)
- DL Certification FAQs** (Certification Frequently Asked Questions)
- Online Faculty Resource Page** (Resources for online faculty)
- OLET: About ConferZoom** (OLET Info Site about CCC ConferZoom)

The "ONLINE STUDENT READINESS:" section includes:

- QUEST for Online Student Success 2.0** (LBCC online learning student success course)
- Online Learning Student Readiness** (Resources for online learning student success)
- Canvas Help Tutorials (for Students)** (Canvas help guides & tutorials for students)

The "OER & ZTC RESOURCES:" section includes:

- Open Educational Resources (OER)** (LBCC Open Educational Resources Guide)

The "ACCESSIBILITY RESOURCES:" section includes:

- Video Captioning** (Captioning Requests, Resources, & Information)
- DSPS Faculty Resources** (To help faculty assist students with disabilities)
- CCC Accessibility Help Desk** (CCC Accessibility Center Help Desk)
- Free @ONE Accessibility Courses** (Video Caption, PDF, Word, PowerPoint, Canvas)

The "TECHNOLOGY SUPPORT SERVICES:" section is partially visible at the bottom.

The screenshot shows the Canvas course page for "Growing with Canvas". The page features a header with the course title and a "Jump to Today" button. The main content area includes a large banner with the course title and a description of the course. Below the banner, there is a section titled "ENROLL in Growing with Canvas" with a green button. The page is divided into five columns, each representing a step in the course:

- 1. PLANTING:** Setting up your account profile and learning about communication. Includes a "FLEX Credit – 6 hours" badge.
- 2. NURTURING:** Customizing and organizing your course in Canvas.
- 3. SPROUTING:** Creating activities and enhancing your course.
- 4. FLOWERING:** Evaluating student work with SpeedGrader™ and the grade book.
- 5. HARVESTING:** Discovering how to collaborate, share, and copy in Canvas.

The "Introduction" section is partially visible on the left side of the grid.



NOTE: OLET faculty & staff resources are found in Canvas under the “RESOURCES” Navigation.