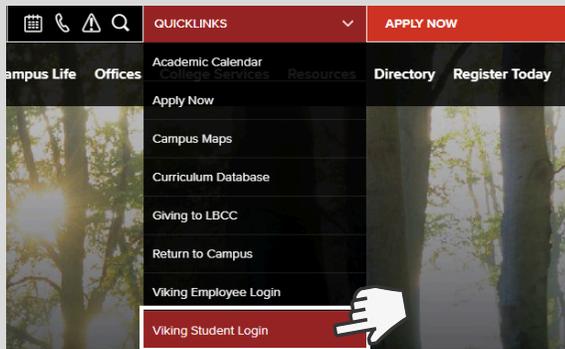


HOW TO: Register for Classes at LBCC

DIRECTION: Now that you've completed your education plan, you can register for classes during your registration date & time.

1. Go to www.lbcc.edu click on "Quicklinks," & select "Viking Student Login"



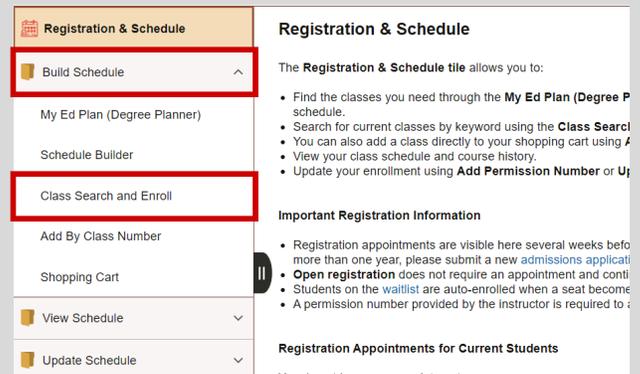
2. Enter LBCC Viking ID# & Password.



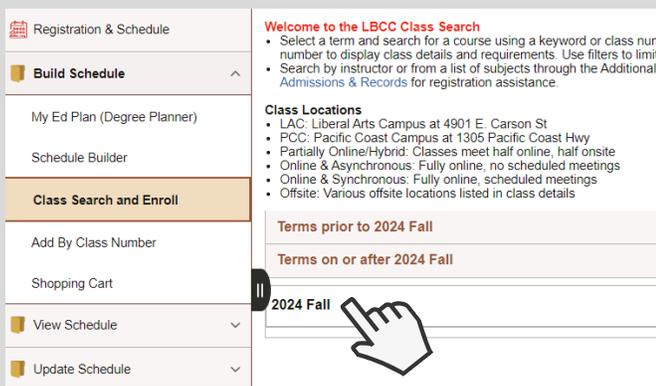
3. Click on "Registration & Schedule"



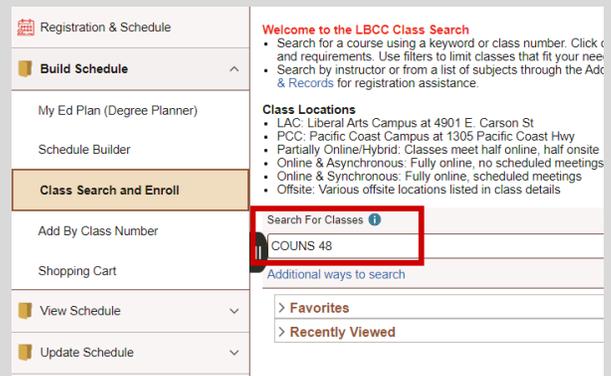
4. Click "Build Schedule" & then "Class Search and Enroll"



5. Select Term (i.e. Fall 2024)



6. Enter course SUBJECT & NUMBER from your Ed. Plan. (i.e. COUNS 48)



HOW TO: Register for Classes at LBCC

DIRECTION: Now that you've completed your education plan, you can register for classes during your registration date & time.

7. Review course options

The screenshot shows a sidebar with navigation options like 'Registration & Schedule', 'View My Classes/Schedule', and 'Class Search and Enroll'. The main content area displays 'COUNS 48' with a 'Class Selection' table. A hand icon points to the first row of the table.

Option	Status	Session	Class	Meeting Dates	Days and Times
1	Open	8FB Every Tuesday	Class 70821	08/26/2024 - 10/20/2024	Tuesday 10:00AM to 12:05PM
2	Wait List	8FZ 1st 8Wks TBA	Class 70314	08/26/2024 - 10/20/2024	Arranged Hours
3	Wait List	8LZ Last 8Wks TBA	Class 70315	10/21/2024 - 12/15/2024	Arranged Hours

8. Click on the desired course.

The screenshot shows the 'Course Information' page with a 'Class Selection' table. A hand icon points to the first row of the table.

Option	Status	Session	Class	Meeting Dates	Days and Times
1	Open	8FB Every Tuesday	Class 70821	08/26/2024 - 10/20/2024	Tuesday 10:00AM to 12:05PM
2	Wait List	8FZ 1st 8Wks TBA	Class 70314	08/26/2024 - 10/20/2024	Arranged Hours
3	Wait List	8LZ Last 8Wks TBA	Class 70315	10/21/2024 - 12/15/2024	Arranged Hours

9. Go through a 4-Step confirmation process.

The screenshot shows a 4-step confirmation process. Step 1, 'Review Class Selection', is highlighted with a red box. The text 'Step 1 of 4: Review Class Selection' is visible, along with 'You have selected COUNS 48 Career Exploration' and a table of class details.

Class	Session	Meeting Dates	Days and Times
Class 70918	8FB Every Tuesday	08/26/2023 - 10/21/2023	Tuesday 11:30AM

10. Continue by selecting "Accept." If applicable, enter your class Permission # (given by professor).

The screenshot shows the 'Review Class Preferences' step. An 'Accept' button is highlighted with a hand icon. A text input field for 'Enter Permission Number' is also highlighted with a hand icon and an arrow.

11. Select "Enroll" and click "Next"

The screenshot shows the 'Enroll or Add to Cart' step. The 'Enroll' radio button is selected, and a hand icon points to the 'Next' button.

12. Confirm Enrollment.

The screenshot shows the 'Review and Submit' step. A 'Submit' button is highlighted with a hand icon. A confirmation dialog box asks 'Are you sure you want to submit?' with 'Yes' and 'No' options. A thumbs up icon is also present.