

Title IX Guide

Review the steps below to access the Title IX training module.								
1	Sign into Viking Portal Guard, select Tasks Tile.	Student Homepage ~						
2	Click Title IX Mandatory Training	Tasks To Do List To Do List To Do List 1 row Task 12 Due Date 12 Status 12 Title IX Mandatory Training Initiated >						
3	A pop-up will appear with instructions and links to access the Title IX Module. Please note that it might take up to 24 hours for the status of the Title IX module to update.	Task Details × Title IX Checklist Complete your Mandatory Title IX Annual Training here or through your Viking Portal: 1. Student Services Tile 2. My Orientations 3. Click Mandatory Title IX Training Please note, it may take 24 hours for the status to update.						
4	You will be directed to the My Orientations screen. Click on Title IX Training , and it will redirect you to complete your training.	Q Search in Menu Q I O My Orientations 5 rows 1 New Student Orientation 2 New Student Orientation 2 New Student Orientation 2 New Student Orientation in Spanish 2 Orientation in Spanish 3 DSPS Orientation for Students with Disabilities) 4 Noncredit Student Orientation 4 Noncredit Student Orientation 5 Title IX Training 5 Title IX Training						

	Here are a few tips for	
	navigating the	
	orientation:	
5	Use the arrows to move to the next page. Be sure to have your speakers turned on for audio/video supplemental tools. Remember to scroll to the bottom of each page so you can move to the next page	<complex-block></complex-block>
6	It is essential to complete the entire module until you reach this final screen to receive credit. If you don't see this page, your orientation may not be recorded. Please note that it could take up to 24 hours for the status of your Title IX Training module to be updated.	You have now completed your mandatory annual Title IX training. By completing this training, you are acknowledging your right and responsibilities as well as Long Beach City College policies and procedures under Title IX.

Alternate Access to Title IX Module

Scree			ation, you can still access the module through the w	Ty Offentations
1	Sign into Viking Portal Guard, select Student Service Tile.	Student Homepage ~ Tasks 8= 8= 1 To Dos	Academic Records	
2	Click My Orientations tab then Title IX Training to complete the module. Follow steps 5-6 from above to complete the training.	 ← ③ ♥ Student Service Student Service My Pricement Results My Placement Results My Participation Agreements Starfish Quest Online Learning Success 	Search in Meru My Orientations New Student Orientation New Student Orientation New Student Orientation in Spanish Orientation in Sudent Student Orientation SprS Orientation SprS Orientation Title IX Training Title IX Training Title IX Training Sudent Orientation	Srows Completed Eligible Eligible Eligible